



STRENGTHEN & GROW
CHILD CARE GRANTS:
BUDGETING

-
Virtual Workshops Part 2
Thursday, May 26, 2022



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Introduction – WBDC Access to Capital



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"Right capital, at the right time, from the right source."

Access to Capital: <https://wbdc scheduling.as.me/A2C>

Special thanks to our partners!

<https://cookcountysmallbiz.org/>



<https://www.actforchildren.org/home>

Cook County
**SMALL
BUSINESS
SOURCE**



Providing Access, Fostering Growth

Today's workshop is for you ...

Want to learn what the Strengthen and Grow Child Care Grant funding philosophy

How do I start putting my budget together?

How much will my program qualify for?

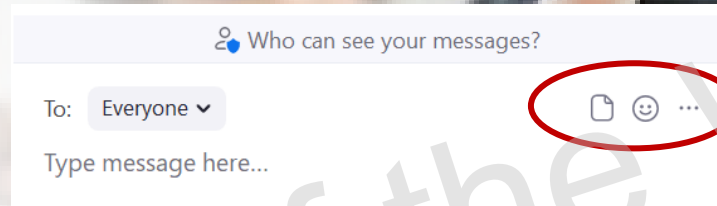
Budget tips and tricks ... How should I spend the funds?

The application portal is my friend ...

SOS ... Where can I go for extra help?

Housekeeping

- Feel free to use the **CHAT** to ask questions.
- Don't forget to save the chat conversation.
- We will share the recording, links, and materials.
- Please remain on mute until asked to present your question.
- Commitment: Be engaged. Let's put our phones away and get your pens ready for notes!





Strengthen
and Grow
Child Care
Grant:
Funding
Philosophy

Strengthen and Grow Child Care Grants (SGCC)

... What's it all about?

The Strengthen and Grow Child Care Grant (SGCC) is a childcare program funded by the Illinois Department of Human Services' (IDHS) Division of Early Childhood (DEC) and administered by the Illinois Network of Child Care Resource and Referral Agencies (INCCRRA).

SGCC is stemmed by the American Rescue Plan Act (ARPA) Child Care Stabilization Funds. Governor Pritzker has dedicated \$300 million in ARPA Child Care Stabilization Funds to this grant program.

Designed to provide stable, predictable funding to support high-quality childcare and invest in our critical childcare workforce.

The Strengthen and Grow Child Care Grant program launched in January 2022; the program will start in February 2022 and run through January 2023.

Applications for the Round 3 quarter will open in June, date TBA.

Grant application portal for Round 3 will remain open for 3 weeks



Strengthen and Grow Child Care Grants: Funding Philosophy

- To align with the Early Childhood Funding Commission's [recommendations](#).
- Take all funding streams into account
- Prioritize equitable and transparent funding across all of Illinois
- Recognizes that programs without predictable funding struggle
- In alignment with what the Funding Commission heard from the field
- As recommended by the Funding Commission, the State can no longer make investments in early childhood one funding stream at a time, but rather must take all sources of programs' funding into consideration.

Remember these dates!



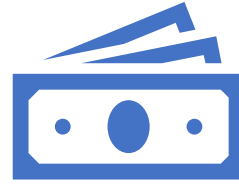
Quarters

SGCC Round 1: February – April 2022

SGCC Round 2: May – July 2022

SGCC Round 3: August – October 2022 (Applications available: May 31st – June 17th)

SGCC Round 4: November – January 2023 (Applications available in September)



Funding

Updates/notifications will be emailed.

For rounds 2, 3, and 4 programs should receive payments the month before the grant period begins.

Example: Round 3 grant checks should mail in July.



Reporting

Quarterly reporting is due on the 15th of the month following the quarter.

Round 1: May 15th

Round 2: August 15th

Round 3: November 15th

Round 4: February 15th

An hourglass with orange sand is centered in the background, resting on a wooden shelf. The sand is flowing from the top bulb to the bottom bulb. The background is a dark, textured grey.

While we wait ...
Let's prepare!

Property of the NBDC



the WBDC

Where to
Start ...

Is Your Center Eligible?

If you're having trouble determining whether your program is eligible, please call the **INCCRRA Helpline** at **1-855-939-4858** or email **grants@inccrra.org**.

- ✗ Currently licensed in IL as a childcare center, childcare home, or group care home
- ✗ In operation as of **March 2021** and still operating now
- ✗ Operate full-day and full-year
- ✗ Currently participate in the Child Care Assistance Program (CCAP) – **10% program enrollment**
- ✗ Receive **no more than 50%** of total early childhood program / site revenue from Early Childhood Block Grant funding
- ✗ Complete Eligibility: **[SGCC Attestation Form](#)**



Example:

| | | | |
|---|--------------|--------------|--|
| How many of my enrolled children participated in CCAP this month? | → | A. <u>3</u> | <i>Note: (if your CCAP enrollment fluctuates, choose a month from Jan 2020 to now where you had the highest CCAP enrollment)</i> |
| How many children am I licensed to serve? | → | B. <u>12</u> | If this final number is over 10%, you meet the criteria. |
| | $A \div B =$ | <u>.25</u> | <div>$\times 100 =$ <u>25%</u></div> |

If the final number in the box is greater than 10%, your site meets this SGCC eligibility criteria. Since the final number is greater than 10% - it is 25% - this program is eligible to apply.

How do I know if I met the 10% CCAP requirement?

- Programs can meet the 10% CCAP enrollment eligibility criteria using monthly CCAP enrollment from any month from January 2020 until today. You can determine your program's eligibility using the following tool for each site that you are applying for.

Pro Tip ...

Have the [tip sheet/ application guide](#) handy & gather all required information and documents you need. Be [organized](#) and [ready](#) before applying on the online platform.

Let's get started ...

What information and data do I need?

* Indicates additional information needed for Child Care Centers

Site/Program Annual Revenue

- ☐ Where did it come from?
- ☐ Do not include other funds like CCRG or Workforce Bonuses
- ☐ Funding streams contributing to each classroom*

Number & Ages

- ☐ Children served
- ☐ Classrooms at the site*
- ☐ Age groups served by each classroom*

Average Daily Enrollment

- ☐ Per program
- ☐ Per classroom per site/program for DEC 2021*

Additionally

- ☐ MAX number of children served by CCAP during any month from JAN 2020 – Present
- ☐ Is there a waiting list? Yes – Age groups

Enter current enrollment and “as-of date”

Children Enrolled

| | Enrolled Full Time | Enrolled Part Time | Totals |
|---------------|--------------------------------|--------------------------------|--------------------------------|
| Infants | <input type="text" value="7"/> | <input type="text" value="2"/> | <input type="text" value="9"/> |
| Toddlers | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| Two Year Olds | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| Preschool | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| School-Age | <input type="text" value="0"/> | <input type="text" value="0"/> | <input type="text" value="0"/> |
| Totals | <input type="text" value="7"/> | <input type="text" value="2"/> | |

As Of Date

Submit

Cancel

Sample of
what the
application
looks like ...

Required Documentation

- ☐ Access to the Gateways Registry Director Portal
- ☐ Quarterly Budget
- ☐ A DUNs number
- ☐ Completed W9
- ☐ Attestation Round 3 (link not available yet)
- ☐ Illinois Secretary of State Certificate of Good Standing
- ☐ Bank Statement (for Payment Detail Page)

PRO TIP: Keep files separate when uploading and label the files appropriately. EX: ABC Childcare W9. The reviewer will have an easier time looking at your documents AND the files won't be too large.

[WBDC Grant How to Videos](#)





The Budget: Creating and Submitting



the WBDC

Funding Amounts

How much will my programs qualify for?

| | |
|-------------------------------|--|
| Family Child Care Homes | \$2,500 per program / per QTR (\$10,000 per program / YR) |
| Group Family Child Care Homes | \$3,750 per program / per QTR (\$15,000 per program / YR) |
| Child Care Centers | \$6,250 per program / per QTR (\$25,000 per program / YR) |

- When approved, all programs will receive at least a base amount of funding. (see above)
- Applicants will receive an estimated SGCC quarterly grant award amount.
- Required to submit a budget describing how they will spend that award amount during that quarter.
- If your program is in a census tract with a Social Vulnerability Index (SVI) of 0.5 or above, you will receive an additional amount.

Quarterly SGCC Grant Award by SVI Score

- ☐ Additional funding may be available depending on your census tract.
- ☐ Check if your program is in a census tract with [Social Vulnerability Index](#) using the interactive [map](#).
- ☐ Click anywhere on the map around your location to bring up a box that will list your overall SVI score. Use this score to find your funding amount below

Now that you know your SVI score, you can determine your quarterly funding level:

| Estimating Your Total Quarterly SGCC Grant Award by SVI Score | | | |
|---|--|--------------------------|--------------------------|
| Program Type | Quarterly Funding Levels by Census Tract SVI Score | | |
| | SVI score of 0.0-0.5 | SVI score of 0.5-0.75 | SVI score of 0.75-1.0 |
| Family Child Care Home | \$2,500 | \$2,750 | \$2,875 |
| Family Child Care Group Home | \$3,750 | \$4,125 | \$4,312 |
| Child Care Center (per classroom)* | \$6,250 | \$6,875 | \$7,187 |

**Child care centers will need to multiply this number by the total number of eligible classrooms.*

ATSDR Agency for Toxic Substances and Disease Registry

[A-Z Index](#)

Search ATSDR

[Advanced Search](#)

Place and Health

Place and Health > Explore Our Work

[Place and Health](#)

How Does Place Affect Health?

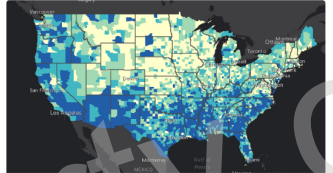
About GRASP +

What's New

Explore Our Work -

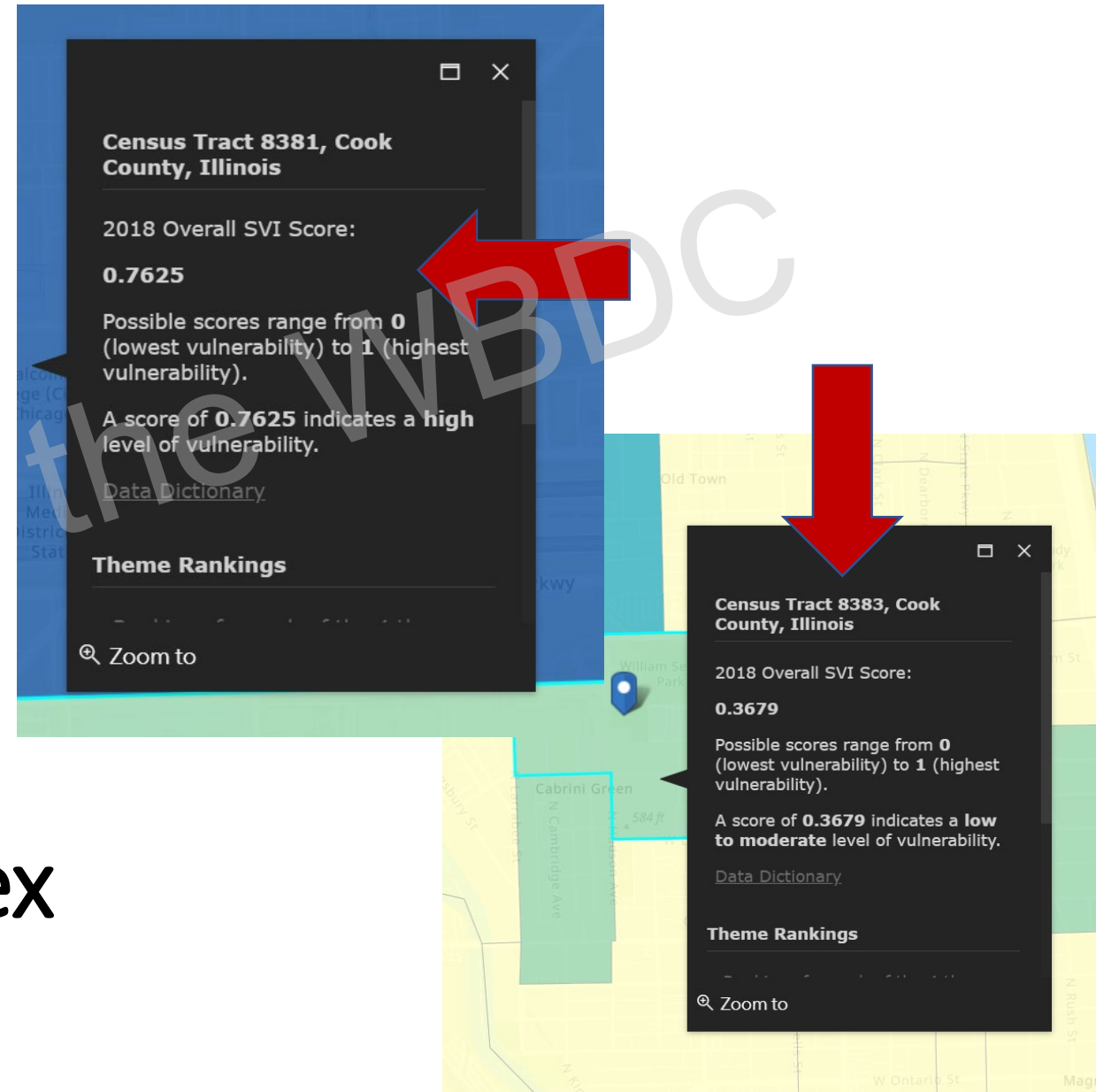
CDC/ATSDR Social Vulnerability Index

Social vulnerability refers to the potential negative effects on communities caused by external stresses on human health. Such stresses include natural or human-caused disasters, or disease outbreaks. Reducing social vulnerability can decrease both human suffering and economic loss.



Explore the CDC/ATSDR SVI Interactive Map

Social Vulnerability Index



How should this money be used?

Investments in the workforce (50%)

- Increases in wages and benefits or other areas of compensation:
 - Staff bonuses
 - Health, dental, and vision insurance
 - Scholarships
 - Paid sick or family leave
 - Retirement contributions
 - Ongoing professional development or training
 - Mental health consultations for staff, other types of mental health supports to staff
 - Employee transportation costs to or from work
- Support for staff in accessing COVID-19 vaccines, including paid time off for vaccine appointments & managing side effects, and transportation costs to vaccine appointments
- Recruitment and retention of staff



You can find the complete list for the grant program ON [THE TIPSHEET](#).

Eligible Expenses (50%)

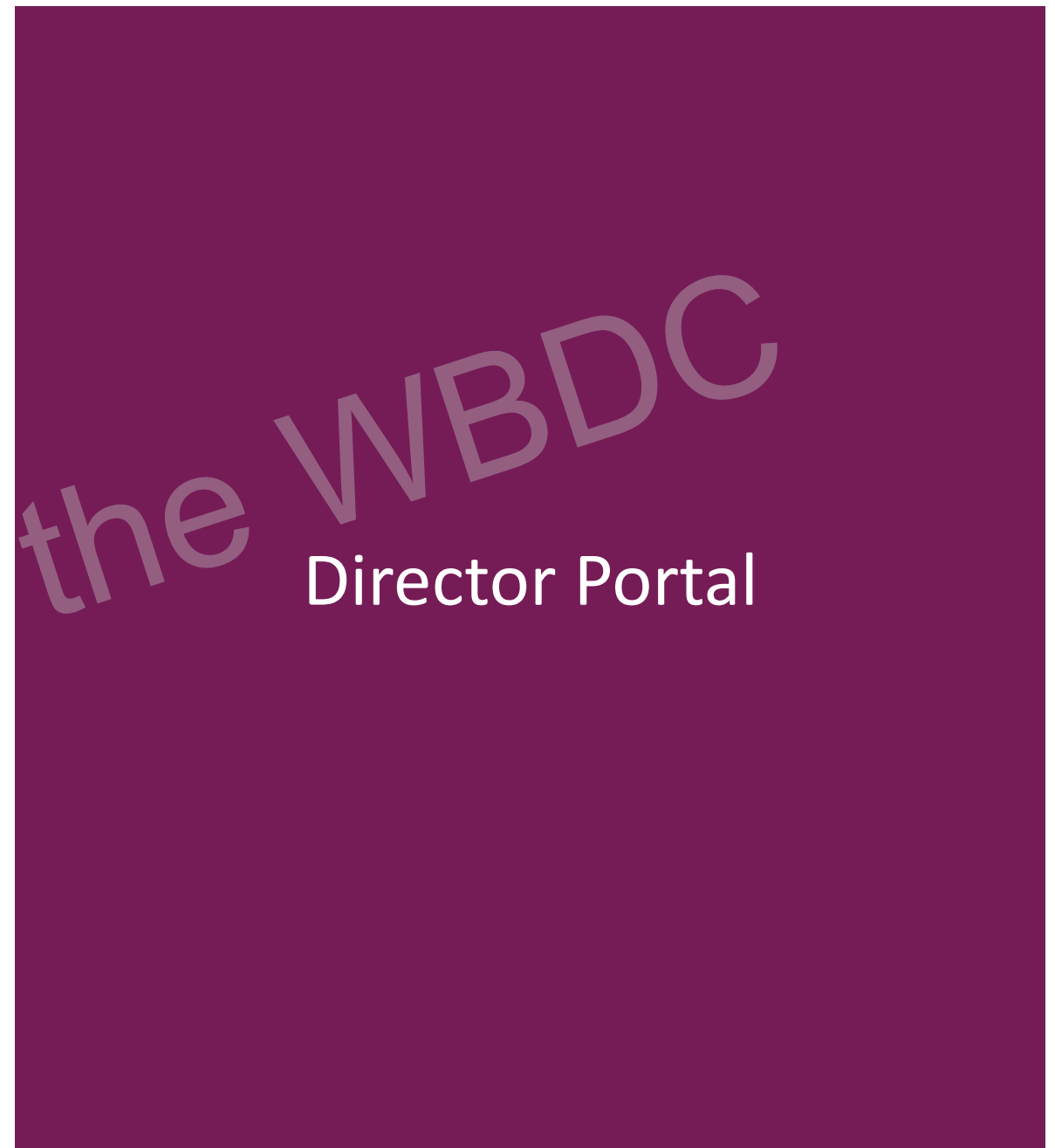
- Equipment, including, personal Protective Equipment and other supplies to promote health and safety
- Cleaning and sanitation supplies and services
- Training and professional development related to health and safety practices
- Equipment, supplies, services, and training that support meeting state and local health and safety guidelines;
- Purchases of or updates to equipment and supplies to respond to the COVID-19
- Public health emergency, including technological upgrades that programs can use to collect and report data
- Rent or mortgage payments, utilities, facilities maintenance, etc.
- Mental health services, including infant and early childhood mental health consultation
- Program funds **CANNOT** be used for major renovations or major facilities improvements

Prepare your budget

(prepared for each QTR)

| Quarterly Strengthen and Grow Child Care Expenditure Worksheet | |
|--|--|
| Estimated Quarterly Award Amount: \$2,500 | |
| A | B |
| Budget Category | Quarter 1 (3 months: February 2022 – April 2022) |
| Personnel Expenses (must include 50% of total) | |
| A. Wage or Salary Enhancements | |
| B. Salary – New Positions | |
| C. Fringe Benefit (Increases or New Benefits) | |
| D. Bonuses | \$1,500 |
| E. Other (e.g., scholarships): _____ | \$600 |
| F. Other: _____ | |
| G. Other: _____ | |
| Other Expenses | |
| H. Salaries (Existing expenses, not enhancements) | |
| I. Occupancy Costs | \$400 |
| J. Utilities | |
| K. Food Services | |
| L. Supplies (Consumables) | |
| M. COVID-19 Testing | |
| N. Equipment | |
| O. Contractual Services | |
| P. Consultant Services | |
| Q. Direct Administrative Costs | |
| R. Other/Miscellaneous | |
| Totals | |
| Subtotal: Personnel Expenses (rows A-G) | \$2,100 |
| Subtotal: Other Expenses (rows H-R) | \$400 |
| Indirect Costs (no more than 10%) | |
| Total | \$2,500 |

Note: The personnel expenses are more than 50% of the grant amount.



Is your
Gateways
Registry
Information
up-to-date?

- Log in ... **Check the following ...**

- ✓ All info about your staff and program is correct
- ✓ Check the Program Name and Address to be sure you are applying under the correct program
- ✓ Are you able to log in? If not, get some help!
- ✓ If you need access, complete an [Authorized Program Contact Request Form](#).
- ✓ Scan/email to onlinehelp@inccrra.org

Authorized Program Contact (APC) Access Request Form
Complete the form below for all individuals that need access to the Gateways Registry Director Portal and/or the ExceleRate Illinois Program Portal. Please check the portal(s) to which you request access.

PRIMARY AUTHORIZED PROGRAM CONTACT

Name _____ Registry Member ID* _____

Program/Site Name _____

Address _____

City _____ Zip Code _____ Phone _____

IDCFS License Number (if applicable) _____

ISBE Preschool for All Grantee ID (if applicable) _____

Requesting access to: ☐ Gateways Registry Director Portal ☐ ExceleRate Illinois Program Portal

ADDITIONAL AUTHORIZED PROGRAM CONTACT(S)

| Name | Registry Member ID* | Gateways Registry Director Portal | ExceleRate Illinois Program Portal |
|------|---------------------|-----------------------------------|------------------------------------|
| | | <input type="radio"/> | <input type="radio"/> |

[Form Link](#)

Director Portal

If you do not see the DIRECTOR card, you must request/renew access

Welcome back, Vicki [REDACTED]

Thank you for maintaining current membership in the Gateways to Opportunity Registry. This Dashboard is your one-stop shop for all of the resources and tools available to Registry Members and Trainers. Select the "My Registry" portal below to view your Professional Development Record (PDR), self-report trainings, renew your Registry Membership and more. If you are a Registry-Approved Trainer, you may enter the "Trainer" portal to access the forms and training opportunities related to your work.

If you experience any difficulty in navigating the portals or using the tools available, contact the Registry Help Desk at (309) 557-1818. Specialists are available Monday-Friday from 8:00am-4:00pm. You can also [email us](#) or visit the [Registry Help Center](#) to submit a trouble ticket. Check out our [YouTube channel](#) for short video tutorials related to accessing and using the resources on this site.



Go back to the Director Portal
Click the "SGCC Application" card



Click the "Apply Now" button


Strengthen & Grow Child Care (SGCC) Grant Application Application History


| Application ID | Grant Type | Application Submitted | Status | Actions |
|--------------------------|------------|-----------------------|--------|---------|
| No Previous Applications | | | | |

Click the "Apply Now" button below to create a new application.



Strengthen & Grow Child Care (SGCC) Grant Budget Requests

| Budget ID | Grant Period | Budget Submitted | Status | Actions |
|-----------|----------------|------------------|-----------|---|
| 10122 | Grant Period 1 | 01/06/2022 | Submitted |  |

Create Budget Request for: - Select One - 

Website tips!

- Don't be "click happy" ... give the website a chance to process your information.
- Confirm that your budget was accepted
- Once your budget request has been submitted, it cannot be edited. If you would like to review your request in read-only mode, click the magnifying glass icon.

Payment Details

Payment Details

Check Payable To ⓘ

Test Payment Detail Check Payable

Taxpayer Identification Number Type

FEIN

Taxpayer Identification Number ⓘ

98-7654321

Line 3 of W-9

Individual/sole proprietor or single-member LLC

Mailing Address Line 1

1226 Towanda Ave

Mailing Address Line 2

City

Bloomington

State

Illinois

Zip

61701-3424

Enter the required information in this section.

It is **very important** that the first 4 items match what is listed on your W-9!

Enter the mailing address – this is where the check will be sent



Once you have completed your application ...

INCCRRA will email you to let you know”

- If your application is incomplete or clearer documentation needs to be uploaded.
- If you need to submit clearer documentation, you will be allowed time to submit additional documentation.
- If your application has been found eligible or ineligible.
- When your grant payment has been mailed.
- First round SGCC checks will begin mailing in early February.
- If your application is eligible, and you receive an email with a date your check is mailed, please allow 30 days to receive the check.



Property of the WBDC

Q & A

Apply Today!

Portal open from May 31st – June 17th

[Gateways Registry Director Portal](#)

If your program meets the eligibility requirements above and you do not have the option to apply, please email grants@inccrra.org for technical assistance.



S.O.S. I still need help!

STATE OF ILLINOIS' STRENGTHEN AND GROW GRANTS WEBINAR SERIES

May 19 | May 26 | June 11

Brought to you by



Learn more!

[Sign up here to get one-on-one assistance.](#)



Contact Information



[SGCC website](#)
[Gateways Registry Director Portal](#)



Contact INCCRRA by email at
grants@incrra.org



Contact INCCRRA by phone at
1-855-939-4858

More Questions?

We're here to help!

Schedule online:

<https://cookcountysmallbiz.org/>



Resource Links

- [SGCC Flyer - Spanish](#)
- [SGCC Frequently Asked Questions - Spanish](#)
- [SGCC Budget Tipsheet - Spanish](#)
- [Choosing Between Grant Programs SGCC and CCRG Extension Tip Sheet - Spanish](#)
- [Preparing to Apply for SGCC Tip Sheet - Spanish](#)
- [Application Guide](#)
- [Gateways Registry Director Portal](#)
- [W-9 Form](#)
- [Free DUNS Number](#)
- [Certificate of Good Standing](#)
- [Social Vulnerability Index](#)
- [SGCC Webinar](#)
- [WBDC How To Videos](#)

CALLING ALL CHILDCARE PROVIDERS:

Part 2: Creating a Comprehensive Budget for
the State of Illinois Strengthen and Grow Grant

Thursday, May 26

Brought to you by:



Learn more!



CALLING ALL CHILDCARE PROVIDERS:

Part 3: Strengthen & Grow Child Care Grant
Application Assistance - Pop-Up Event

Saturday, June 11

Brought to you by:



Learn more!



Join us
for the
next
sessions!

[Register here!](#)

[Register here!](#)

WBDC Childcare Summit: June 4, 2022, 9AM – 1PM



[Register here!](#)

Preparing to Apply



Review all available information (Due: 5/22/2022)



Determine eligibility (Due 5/21/2022)



Ensure your Gateways Registry information is up-to-date (Due 5/20/2022)




Collect all information and data needed to apply (Due 05/29/2022)



Estimate your funding (Due 05/25/2022)



Prepare your budget (Due 05/25/2022)



*You've got
this!*

WBDC Direct Loans

PRE-VENTURE STAGE

0 - 6 MOS in business,
no consistent revenue

Loan Amounts: \$1,000 up to \$15,000

Terms: 3 mos - 3 years

Interest Rates: 8.5-9%

START-UP

6 MOS - 2 years in business,
proven revenue stream

Loan Amounts: \$1,000 to \$25,000

Terms: 3 mos - 4 years

Interest Rates: 8-9%

ESTABLISHED

6 MOS - 2+ years in business,
consistent revenue

Loan Amounts: \$1,000 to \$50,000

Terms: 3 mos - 4 years

Interest Rates: 7-9%

Note: final terms are based on amounts and business stage.

DOCUMENTATION

- Personal Tax Returns
- Business Plan
- Income Statement / Profit & Loss Statement
- Balance Sheet
- Collateral is required
- Business Owner's ID
- Business License
- 1 year projections are required (i.e. cash flow statement)

Supplemental documentation may be requested based on the age of the business.



Scan the QR code above to schedule a 1:1 advising appointment to discuss the right capital for you!

Direct Link: <https://wbdc scheduling.as.me/a2c>





Since 2005, over 2.6 million entrepreneurs around the world have borrowed \$1 billion through the Kiva website.

"Leverage the power of our crowd"

But what can you do with a Kiva micro loan?

- Upgrade equipment and renovate your space
- Gain working capital or add inventory
- Hire another set of hands
- Pay for certifications and licensing
- Build a website and invest in marketing

Kiva: 0% interest loans up to \$15k!

Expanding access to capital and customers for entrepreneurs

Kiva.org is a non-profit that enables passionate and determined entrepreneurs throughout the United States to access 0% interest small business loans. We reinsert relationships into the financial system by facilitating lending through Kiva's community of over 1.6 million lenders, who are potential customers, business advisors and brand ambassadors of the borrowers we fund.

The loan

- 0% interest, loans up to \$15,000
- Terms up to 36 months, grace periods are available for agriculture businesses
- Private (15 days) and public (30 days) crowdfunding periods

A Kiva U.S borrower must

- Use the loan for a legal business
- Be at least 18 years old
- Not currently be in bankruptcy or foreclosure



THANK YOU

Please take a moment and complete our survey:
Text WORKSHOP to 415-903-WBDC (9232)

